

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
21 September 2017 87/1718	<p>Item 6 Minutes of TRRRC 355 Advisory Committee Meeting – 2 August 2017 87/1718 RESOLVED:</p> <p>4. That Council undertakes advertising and marketing in-house.</p> <p>5. That an Expression of Interest for Real Estate support to selling off the plan and initial sale of the units be sought through the local government area and surrounding regions.</p>	<p>DCCS</p> <p>DDS</p>	<p>3.06.18 advertising and marketing to commence once units have a confirmed price 10.09.18 Prices were confirmed as part of Resolution 402/1718 2.10.18 Committee Member investigating the results of the confirmed prices.</p> <p>04.04.18 – waiting for financial information and documentation to be endorsed. 06.06.18 – under review and investigation with further report to be prepared. 03.07.18 – TRRRC S355 committee seeking further report on selling off the plan before it is actioned 25.07.18 – information being sought on selling off the plan 18.09.18 – information being gathered for report to be prepared for the TRRRC Committee 2.10.18 – Report to be prepared for TRRRC Committee. 24.10.18 – Next TRRRC committee meeting scheduled for 7 November 2018. Gilgandra Shire contacted re their process in “selling off the plan”. 8.11.18 – Committee resolved not to pursue selling off the plan at this stage. Complete.</p>
21 September 2017 106/1718	<p>Item 29 Update of Financial Assistance Grants Program 2017/2018 106/1718 RESOLVED that Council seek to identify any shortcomings in the current method and make a submission to the Local Government Grants Commission if anything is found FURTHERMORE, that a consultant be engaged to facilitate preparation of Council's submission in 2018/2019.</p>	DCCS	8.10.18 – Commission is meeting this month to determine its schedule for the next 6 months.

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21 September 2017 117/1718	<p>Item 41 Naming of Laneway in Binnaway A motion was moved by Councillor Lewis seconded by Councillor Hill that the following road name is adopted by Council subject to comments that may be received through the statutory notification and advertising process:</p> <ul style="list-style-type: none"> • Laneway off Bullinda Street and between David Street and Renshaw Street in Binnaway: <ul style="list-style-type: none"> ○ Naseby Lane <p>117/1718 An amendment was moved by Councillor Clancy seconded by Councillor Doolan that Council reject the decision of the Geographical Names Board and seek to have the laneway off Bullinda Street between David Street and Renshaw Street in Binnaway named Meyers Lane. The motion was put and lost The amendment was put and carried The amendment became the substantive motion and was put and carried by majority</p>	<p>DTS</p>	<p>In accordance with GNB Guidelines, exemption sought from Department of Finance to name the road 'Meyers Lane' 05.10.17 07.02.18 Still awaiting reply on exemption (matter with Geoff Stephenson) 02.05.18 –Awaiting response on exemption from GNB. 12.06.18 – Written appeal forwarded to the Geographical Names Board (GNB). Currently following up on investigation and response with GNB. 09.07.18 - A formal letter will be drafted and sent to GNB to appeal the decision rejecting Meyers Lane dated 03/09/2017. As per the Council resolution dated 21/09/2018: The appeal of the decision will include relevant information pertaining to the precedence set by GNB allowing for the use of road names that utilise a commercial enterprise's name. These being QANTAS Ave and Woolworths Way. 25.07.18 – Letter forwarded to GNB requesting reconsideration of decision. Currently awaiting response. 22.08.18 – Response received from GNB upholding decision to reject Meyers Lane. Matter to be referred to the Minister for Roads. 05.09.18 – Preparation of letter to Roads Minister requesting reconsideration of GNB's decision to reject Meyers Lane. 18.09.18 – DTS provided with details of previous correspondence to assist with preparation of a submission to the Roads Minister. 29.09.18 – Letter to Minister drafted. 5.11.18 – Letter to Minister redrafted.</p>

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21 September 2017 121/1718	<p>Item 46 Acquisition of Lot 2, Section 23, Deposited Plan 758051 – Part Baradine Hall 121/1718 RESOLVED:</p> <p>2. That Council acquires Lot 2, Section 23, DP758051 pursuant to the provisions of Sections 186 and 187 of the Local Government Act 1993.</p> <p>3. Council make an application to the Minister and the Governor for approval to acquire the land described Lot 2, Section 23, DP758051 under Section 186 and 187 of the <i>Local Government Act 1993</i>.</p> <p>4. That once acquired the land be classified as Operational Land under the Local Government Act 1993 then be consolidated with Lot 4, Section 23, Deposited Plan 758051.</p> <p>5. Pay any compensation in accordance with the provisions of the Land Acquisition (Just Terms Compensation) Act 1991.</p> <p>6. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.</p>	<p></p> <p>DDS</p> <p>DDS</p> <p>DDS</p> <p>DDS</p> <p>DDS</p>	<p></p> <p>24.09.18 – Council appointed Crown Land Manager. Acquisition request to be made 2.10.18 Compulsory Acquisition under draft. 24.10.18 Draft application being prepared. 8.11.18 – Draft application to be completed next week for approval.</p>
21 September 2017 122/1718	<p>Item 47 Compulsory Acquisition – Coonabarabran Visitors Information Centre Car Park 122/1718 RESOLVED:</p> <p>1. Council proceed with the compulsory acquisition of the land described as Lot 589, DP721790 for the purpose of car park in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i>.</p> <p>2. Council make an application to the Minister and the Governor for approval to acquire the land described as Lot 589 DP721790 by compulsory process under section 186 of the <i>Local Government Act 1993</i>.</p> <p>3. The land is to be classified as operational land upon acquisition.</p> <p>4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.</p>	<p></p> <p>DDS</p> <p>DDS</p> <p>DDS</p> <p>DDS</p>	<p></p> <p>24.09.18 – Legal advice sought for the pre-acquisition notices – as required by Guidelines – Notifications to be sent to adjoining landowners 2.10.18 Notifications being prepared. 24.10.18 Letters have been sent to the Valuer General. Still waiting to hear from Crown Lands as to whether Pre-Acquisition Notices are needed. 8.11.18 – PAN issues on Crown Lands 7/11/18</p>

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21 September 2017	Item 48 Compulsory Acquisition – Part Crown Road Adjacent to Lot 102, DP1201959 123/1718 RESOLVED:		
123/1718	1. Council proceed with the compulsory acquisition of the land described Crown Road adjacent to Lot 102, DP1201959 for the purpose of expansion of Warrumbungle Quarry in accordance with the requirements of the <i>Land Acquisition (Just Terms Compensation) Act 1991</i> .	DDS	18.09.18 – Extension of time granted from Crown Lands. Waiting on Crown Lands and LPI to register plan to attach to application 2.10.18 Crown Lands have signed Registration. Registration back with LPI. 24.10.18 OLG Legal making contact with LPI Legal regarding signing of the Plans. 8.11.18 – contact made with OLG 8/11/18 to find out the progress of this plan.
	2. Council make an application to the Minister and the Governor for approval to acquire the land described as Crown Road adjacent Lot 120, DP1201959 by compulsory process under Section 186 of the <i>Local Government Act 1993</i> .	DDS	
	3. The land is to be classified as operational land upon acquisition.	DDS	
	4. That the Mayor and General Manger be authorised to affix the Common Seal of the Warrumbungle Shire Council to any documentation required to effect acquisition of the land.	DDS	
19 October 2017 161/1718	Item 34 Len Guy Park Boundary Adjustment 161/1718 RESOLVED that Council continues the process of finalising boundary adjustments, land transfers and fencing relating to Len Guy Park, Binnaway, as previously resolved via Resolution 86/1617.	DDS	18.09.18 – approved by NSW Health. Land transfer and fencing to proceed. 24.09.18 – plans submitted to LPI 2.10.18 Awaiting LPI 24.10.18 Still awaiting LPI 8.11.18 – Boundary adjustment completed. Fence to be erected between park and private property.
19 October 2017 162/1718	Item 35 Road Closure Part Castlereagh Avenue Binnaway for the Pump House Camping Ground Binnaway 162/1718 RESOLVED that Council continues the part road closure of Castlereagh Avenue, Binnaway updating the licence agreement and submitting a Development Application for the Pump House Camp Ground, Binnaway as resolved previously via Resolution 87/1617.	DDS	06.09.18 – Application to close Castlereagh Avenue approval in principal on condition easement for powerlines is created 24.09.18 – plans submitted to LPI 24.10.18 Letters drafted for neighbours notifying of Road Closure. 8.11.18 – Advertisement and letters sent. 28 days notice required.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
16 November 2017 185/1718	Item 17 Audit Committee 185/1718 A motion was moved by Councillor Doolan and seconded by Councillor Iannuzzi that a Sub Committee be set up to investigate the establishment of an Internal Audit Committee and options to partner with other Councils. FURTHERMORE that Councillor Doolan be nominated to the Sub Committee with the option to include an additional Councillor.	GM	April 2018 – the formation of an Internal Audit committee is currently being investigated with advice being sought from other Council's.
16 November 2017 197/1718	Item 27 Boundary Adjustment between Mid-Western Regional Council and Warrumbungle Shire Council 197/1718 RESOLVED that Council: 7. Authority be granted to affix the Common Seal of the Council to any documentation required to effect boundary adjustment.	DDS	18.09.18 No action until Ministers approval 2.10.18 Awaiting Ministers approval 24.10.18 Still awaiting Ministers Approval.
16 November 2017 198/1718	Item 28 Industrial Land Subdivision 198/1718 RESOLVED: 1. That Council considers the proposal to subdivide and sell the land in Ulan Street as Industrial blocks. 2. That Council allocates \$20,000 for preliminary plans, survey works and valuation of the Industrial land blocks in Ulan Street. 3. That Council investigate further costs involved with preparation of the Industrial blocks for selling, such as provision of services, road and drainage works etc. 4. A further report be presented to Council (detailing proposed plans) when the costs for development are known.	DDS DDS DDS DDS	19.09.18 – Application lodged 2.10.18 Awaiting decision of Premier and Cabinet 24.10.18 Still awaiting decision of Premier and Cabinet.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 February 2018 281/1718	<p>Item 14 Notice of Motion – Recycling Systems at Waste Management Sites 281/1718 A motion was moved by Councillor Todd and seconded by Councillor Capel that the Warrumbungle Shire implement a recycling system at all Waste Management sites that comprises of a wall with windows in situ for separate bins for household waste and recycling.</p> <p>FURTHERMORE that Council engage a quantity surveyor to cost roof repairs on the Coonabarabran Administration Office and that a report be brought back to Council outlining what went wrong and the estimated costs for rectification. The motion was put and carried by majority</p> <p>Councillor Lewis requested it be recorded in the minutes that Council had been informed the roof was covered by insurance but this seems not to be the case with the request for \$500,000 for repairs.</p>	<p>DDS</p> <p>DDS</p>	<p>06.06.18 – Construction commenced and first one installed at Coolah is operational. 24.08.18 – Second one being installed at Baradine 18.09.18 – Binnaway commenced 3.10.18 Baradine wall constructed but not yet installed 24.10.18 Binnaway and Baradine are installed. Mendooran to be commenced. 8.11.18 – Mendooran in progress.</p> <p>18.09.18 – Quantity surveyors report received, legal advice pending. 24.10.18 Legal advice received. Report being prepared for November Council meeting. 8.11.18 – report prepared for November Council meeting.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 March 2018 308/1718	Item 3 Minutes of Traffic Advisory Committee Meeting – 27 February 2018 308/1718 RESOLVED that Council be provided with a report regarding the status of the Warrumbungle Quarry Lease and future requirements in relation to the access and egress area.	DTS	<p>12.06.18 – Warrumbungle Quarry Lease to expire on 31 December 2018. Review undertaken.</p> <p>Access and Egress Area – RMS currently trialling variable message signage (VMS) where a vehicle approaching a T intersection triggers the VMS to slow the main road speed limit down by 30 km/h. Council to consider funding the signage. <i>Refer to Traffic Committee Minutes of 24 May 2018.</i></p> <p>25.07.18 – Realignment or relocation of Quarry Access being considered. Letter forwarded to RMS on 11 Jul 18 requesting information and costings on the NSW Centre for Road Safety's STARS Pilot Program. Currently awaiting response for a report to Council.</p> <p>22.08.18 – Still awaiting response from RMS on NSW Centre for Road Safety's STARS Pilot Program. Report to October Council meeting on the Warrumbungle Quarry Lease.</p> <p>06.09.18 – RMS Western Region are currently researching the costs and requirements involved in other STAR Pilot Programs, to send this information on to Warrumbungle Shire Council.</p> <p>24.09.18 – Report to October Council meeting on the Warrumbungle Quarry Lease.</p> <p>08.10.18 – Report on Warrumbungle Quarry Lease prepared for October Council meeting.</p> <p>31.10.18 – RMS requested information on heavy vehicle movements, direction of travel and size of heavy vehicles. This information was sent on the same day it was requested. Currently waiting on their reply</p> <p>05.11.18 – Awaiting a response from RMS regarding installation of activated flashing lights at the intersection.</p>

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
15 March 2018 313/1718	<p>Item 5 Minutes of Coonabarabran Swimming Pool Advisory Committee Meeting – 7 February 2018 313/1718 RESOLVED:</p> <p>2. That initial feasibility and concept plans be prepared for upgrading and modifying the Coonabarabran Memorial Swimming Pool to include the following features:</p> <ul style="list-style-type: none"> • Reduction in length from 33m to 25m • Inclusion of an adjacent multipurpose pool • ‘Wet deck’ concourse area • Water park play area • Heated for year round use • Appropriate filtration and disinfection system. <p>Subject to the following:</p> <ul style="list-style-type: none"> • Advice from NSW Swimming on dimensions required to conduct local and regional competitions • Provision of disability access • Preparation of indicative costs for development, construction and operation • Advertising of the proposal within the Coonabarabran community. 	DTS	07.09.18 – All features included in funding submission except year round heating. The funding submission included heating availability for nine months each year. An initial feasibility assessment was included in the funding submission. Project advertising in the community yet to be undertaken. 24.09.18 – Advertising of proposal not yet done.
19 April 2018 351/1718	<p>Item 4 Minutes of Economic Development and Tourism Advisory Committee Meeting – 3 March 2018 351/1718 RESOLVED:</p> <p>6. That the Council Coordinator of the Community Development Coordinators collate a report on their activities for the information of the EDT prior to each EDT Meeting.</p>	DCCS	06.09.18 – No written reports provided to EDT meeting 25.07.18
19 April 2018 357/1718	<p>Item 11 Notice of Motion – Report on General Managers Leave 357/1718 RESOLVED that the Mayor provides a report to Council about the methods he used in approving leave for General Managers in the period 1.1.2015 – 31.12.2017 and to inform Council how many times he approved such leave.</p>	Mayor	

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21 June 2018 450/1718	<p>Item 18 Operational Plan 2018/19 and Delivery Program 2018/22 to 2021/22 450/1718 RESOLVED that Council:</p> <p>5. Grant St John's School Baradine access to water at no cost from the sports field bore until a report is brought back to Council. Water shall be provided only in conjunction with Council's operational needs to water nearby Council fields.</p>	MWW	<p>09.07.18 – Action taken and school advised. 25.07.18 –Further report to Council 07.09.18 – The school is receiving water when Council irrigates the oval. Further investigations are required for the final report. 24.09.18 – Investigations not completed.</p>
21 June 2018 461/1718	<p>Item 29 Liverpool Range Wind Farm Voluntary Planning Agreement 461/1718 RESOLVED:</p> <p>1. That:</p> <ol style="list-style-type: none"> i. Council endorse the draft Voluntary Planning Agreement (VPA) between Epuron Pty Ltd, Upper Hunter Shire Council and Warrumbungle Shire Council for the recently approved Liverpool Range Wind Farm. ii. Once endorsed by each Council listed above, public notice of the proposed VPA shall be given with a copy of the document made available for inspection by the public for a period of not less than 28 days to allow for feedback. iii. After the completion of the public notice period, if there are no substantive matters raised, the proposed VPA shall be put to a meeting of each Council and after resolutions are made the agreement shall be executed by all the parties. iv. Warrumbungle Shire Council delegates authority to the General Manager to sign and execute the VPA. v. Upon all parties executing the VPA, a copy of the agreement shall be provided to the Minister, via the Department of Planning & Environment, within 14 days after the agreement has been entered into. vi. Council, having entered into the VPA, shall, for the duration of the agreement place the VPA on a planning agreement register and record in the register a short description of the agreement (including any amendment) that applies to the area of Council, including the date the agreement was entered into, the names of the parties and the land to which it applies. 	DDS	<p>03.07.18 – Completed</p> <p>03.07.18 – Advertising in progress 25.07.18 – on public exhibition 24.08.18 - Completed</p> <p>18.09.18 - Items iii to vi – further report back to council after public notice period 24.10.18 Proposal to be amended, forwarded to Epuron and then to Council. 24.10.18 - Items iii to vi – further report back to council</p>

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21 June 2018 461/1718	Item 29 Liverpool Range Wind Farm Voluntary Planning Agreement 461/1718 RESOLVED that: 2. That Council, having entered into the VPA shall, for the duration of the agreement include in its annual report particulars of compliance with and the effect of the planning agreement during the year to which the report relates.	DDS	18.09.18 - Awaiting further report back to Council 24.10.18 Further report to Council.
19 July 2018 11/1819	Item 6 Minutes of Warrumbungle Aerodromes Advisory Committee Meeting – 26 June 2018 11/1819 RESOLVED that: 3. The Warrumbungle Aerodromes Advisory Committee seek in principle support from Council to apply for funding via Council's Economic Development Team to develop Concept Master Plans for the Baradine Aerodrome. 4. Council write to the Federal Member for Parkes, The Hon. Mark Coulton, MP to seek assistance in securing funding for a feasibility study into sealing of the Baradine Aerodrome runway.	DTS DTS	22.08.18 – Not commenced. Funding source not yet identified. 18.09.18 - Onsite meeting with consultant is scheduled for 20 September 2018 to discuss costs of study. 28.09.18 – Quotation for feasibility study received from GHD on 28/09/2018. Fee estimate is for \$17,500 not including specific geotech results to inform the study. Request for funding of \$17,500 for study to be forwarded Mark Coulton's office. 24.10.18 – Letter in draft form pending review of scope of works.
19 July 2018 24/1819	Item 18 Gazettal of Private Roads in Stannix Park Subdivision 24/1819 RESOLVED that Council undertake the official naming and gazetting of the private roads in the Stannix Park subdivision and Council notify residents of the changes and install the appropriate signage to ensure public knowledge of the addresses within the subdivision.	DTS	29.09.18 – Geographical Names Board concurred with names 6.11.18 – Submission period over. Gazettal remaining.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
19 July 2018 25/1819	<p>Item 19 Options for Upgrade / Refurbishment of Coonabarabran, Coolah and Dunedoo Sewerage Treatment Plants 25/1819 RESOLVED that Council:</p> <p>2. Adopt the preferred options set out in this report as follows:</p> <ul style="list-style-type: none"> • Coonabarabran STP – Option 2 – Refurbish – Capital Cost \$2,430,000 • Coolah STP – Option 4 – New IDEAT – Capital Cost \$3,940,000 • Dunedoo STP – Option 2 – Refurbish – Capital Cost \$1,700,000 <p>3. Proceed to undertake the upgrade of the Coolah STP as first priority followed by Coonabarabran and then Dunedoo but conjointly seek tenders for all inlet works for all three sewerage treatment plants.</p> <p>4. Seek section 60 of the <i>Local Government Act 1993</i> (NSW) approvals for all three sewerage treatment plants for undertaking the modification and improvements.</p> <p>5. Apply for Expressions of Interest for additional funding under the Safe and Secure Program for the Coolah and Dunedoo Sewerage Treatment Plant upgrades.</p>		
		WW	25.07.18 – Tenders being prepared 5.9.18 – the tender documentation in preparation is for inlet works at all three plants; a consultant has been contacted to prepare a technical brief for concept designs as well as for the refurbishment of the Coonabarabran plant 10.10.18 – feedback has been received from DOI on the options assessment and selection and been discussed with both the consultant and DOI; recommendation for Coolah is to add a feasibility study on alternative sites (less flood prone and less close to housing with possibly more effluent reuse opportunity); new EPL conditions will need to be negotiated with the EPA for all sites – outcome of those may impact pathway forward
		WW	25.07.18 – Noted 10.10.18 – DOI agreed with Coolah being dealt with as first priority but puts Dunedoo second, then Coonabarabran
		WW	05.09.18 – Section 60 endorsement of the preferred options has been sought through DOI Water repeatedly and is required to progress to Concept Design. The EPA is supporting Council to speed up this process. 10.10.18 – comments have been received back from DOI, Section 60 approval is not considered appropriate at this stage as the options require further development
		WW	25.07.18 – Waiting to prepare letter to RMS. 05.09.18 – Engaged consultant to prepare funding EOI. 10.10.18 – the EOI was submitted on 19/9/18 Complete 8.11.18: an invitation was received to submit a detailed application

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19 July 2018 27/1819	<p>Item 21 Road Name Change of Booloolo Road in Gunnedah Shire 27/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> Approach Gunnedah Shire Council to have the name of Booloolo Road changed to Wool Road. Resolves to rationalise the road names to a single road named Wool Road after agreement with Gunnedah Shire Council has been reached. 	<p>DTS</p> <p>DTS</p>	<p>22.08.18 – Letter forwarded to RMS 25.08.18. Currently awaiting response 18.09.18 – Waiting on a response from Gunnedah Shire Council. 29.09.18 – Gunnedah Shire Council rejected proposal. Survey forwarded to residents. 6.11.18 – Objection period over after letter sent to residents. Two letters received both want Wool Rd.</p>
19 July 2018 28/1819	<p>Item 22 Timor Dam Raising Feasibility Study 28/1819 RESOLVED that Council notes:</p> <ol style="list-style-type: none"> That Public Works Advisory are proceeding as per their engagement with a Concept Design for the preferred option as well as with Structural Assessments of both the current dam and the raised dam arrangement. That a further report will be presented setting out details of the preferred option and a cost / benefit analysis to allow Council to determine future action. 	<p>WW</p> <p>WW</p>	<p>25.07.18 – Noted 05.09.18 – a draft Concept Design report has been received and Peer reviewed; Structural assessment progressing 10.10.18 – structural assessment progressing 8.11.18: structural assessment progressing 25.07.18 – Final Report to Council</p>
19 July 2018 32/1819	<p>Item 26 Questions for the Next Meeting 32/1819 RESOLVED that:</p> <ol style="list-style-type: none"> Council develop a policy for the use of quarries across the Warrumbungle local government area. 	<p>DTS</p>	<p>8.10.18 – Not yet commenced.</p>

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19 July 2018 35/1819	<p>Item 28 Coonabarabran Emergency Water Supply Project – July 2018 Update 35/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Allow residents outside Coonabarabran town water supply to purchase water from Council's Coonabarabran standpipe themselves, or by utilising a licensed water carter, during the current drought. 2. Monitor the level of usage of water from the Coonabarabran standpipe. 3. If no relieving rains are received then review the water restrictions in Coonabarabran in October 2018 to determine the impact on the bore supply. 	<p>WW</p> <p>WW</p>	<p>05.09.18 – The Coonabarabran standpipe has been re-opened. 10.10.18 – complete</p> <p>05.09.18 – the water usage is being monitored and included into the September Update report 10.10.18 – update on usage included in October report 8.11.18: an update on usage is included in the November report</p> <p>25.07.18 – Noted</p>
19 July 2018 39/1819	<p>Item 27.1 Forensic Audit 39/1819 RESOLVED that:</p> <ol style="list-style-type: none"> 2. A report be brought back to Council on progress of the issues raised in the Moore Stephens report. 	GM	05.09.18 – To be considered following external audit
16 August 2018 47/1819	<p>Item 5 Economic Development and Tourism Advisory Committee Meeting Minutes – 23 July 2018 47/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 2. Develops an Events, Meetings and Gatherings (but not private functions) calendar on the Council website that is easily accessible. 	DCCS	8.10.18 – to be considered in upgrade of website.
16 August 2018 48/1819	<p>Item 5 Economic Development and Tourism Advisory Committee Meeting Minutes – 23 July 2018 Supplementary Motion 48/1819 RESOLVED that when the terms of reference of the Economic Development and Tourism Advisory Committee are next reviewed that Aboriginal representation on the committee is requested.</p>	DDS	<p>18.09.18 - Noted – will be on the agenda for the EDT meeting to be held on the 23rd September 2018</p> <p>2.10.18 New template for Terms of Reference being used to draft up terms for EDT Committee; to be presented at next EDT meeting.</p> <p>8.11.18 – To be presented to a future EDT meeting.</p>

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16 August 2018	Item 18 Baradine Town Levee – Preliminary Design Report 62/1819 RESOLVED that:		
62/1819	1. The Baradine Town Levee Preliminary Design Report prepared by Consultants GHD be publicly exhibited for a period of 28 days with the Council indicating a preference for the freeboard being set at 250mm above 1 in 100 year flood event level.	DTS	24.09.18 - A meeting of the Floodplain Management Committee was held on 20.09.18 Plans suitable for advertising are being prepared by Consultant.
	2. As part of the public consultation residents be invited to attend a public meeting where details of the proposal can be explained.	DTS	8.10.18 – Awaiting plans from Consultant.
16 August 2018	Item 20 Fixing Country Roads – Round 4 64/1819 RESOLVED that Council apply for funding under the NSW Restart Fixing Country Roads Program Round 4 for the following projects:		
64/1819	1. New bridge over Billy Kings Creek (East) on Purlewaugh Road – Estimated cost \$525,000 (funds sought \$500,000).	DTS	24.09.18 – Not yet commenced. 5.11.18 – Submission lodged. Complete
	2. 'Coonabarabran Over Dimension Route – Rehabilitation and strengthening of failed pavement between Gardener Road and Baradine Road' – Estimated cost \$270,000 (funds sought \$250,000).	DTS	
	3. 'Beni Road, 65km South of Coonabarabran – Realignment of bend to improve road safety' – Estimated cost \$200,000 (funds sought \$200,000).	DTS	
	4. 'Warrumbungles Way, 2km East of Binnaway – Bridge to replace culvert in conjunction with railway crossing upgrade' – Estimated cost \$700,000 (funds sought \$675,000).	DTS	
	5. 'Black Stump Way, North of Coolah towards Warrumbungles Way – Road rehabilitation from Warrumbungles Way intersection to Deadmans Gully' – Estimated cost for Stage 1 - \$1,200,000 (funds sought \$1,100,000).	DTS	
	6. Bridge over unnamed creek on Warrumbungles Way (MR 396), 1km South of the intersection with the Newell Highway (commonly known as Loughnans Creek).	DTS	
	7. Replacement of the timber bridge on Warkton Road, known as Tannabah Bridge.	DTS	
	8. New bridge over Billy Kings Creek (West) on Purlewaugh Road.	DTS	Submission lodged. Complete.

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16 August 2018 67/1819	Item 23 Water Softening Options for Coolah Water Supply 67/1819 RESOLVED that Council: i. Makes application for grant funding for softening of the Coolah Water Supply when funding opportunities become available.	WW	05.09.18 – Noted. There are currently no funding opportunities and not expected to arise in the near future.
16 August 2018 69/1819	Item 25 Arts and Cultural Centre Report 69/1819 RESOLVED that Council approach the Local Aboriginal Land Council and the NSW Police with a view to making a joint submission to acquire the 'Old Police House Building' located in John Street for future Arts, Crafts and Cultural pursuits.	DDS	18.09.18 – Email sent to LALC and Coonabarabran Police Inspector requesting a meeting to be held after 23 September 2018 2.10.18 Met with LALC on 25 September 2018. The board will discuss the claim at their next meeting. 24.10.18 The next meeting of the LALC is in November 2018, matter will be discussed at their meeting. 8.11.18 – Contact made with LALC. Offer to make a joint submission declined. Complete.
20 September 2018 92/1819	Item 3 Delegations of Authority to the Mayor and Deputy Mayor 92/1819 RESOLVED that Council: iii. Delegates the following function and delegation to the Deputy Mayor: <ul style="list-style-type: none">• If the mayor is prevented by illness, absence or otherwise from exercising their function then subject to the requirements of the <i>Local Government Act 1993</i> the Deputy Mayor be authorised to exercise and perform on behalf of the Council the powers, authorities, duties or functions which Council has delegated to the Mayor.	GM	25.09.18 – Delegations prepared 18.10.18 – Delegations signed. Complete.
20 September 2018 103/1819	Item 14 Binnaway Sewerage Scheme Funding Submission 103/1819 RESOLVED that Council: <ol style="list-style-type: none">1. Note this summary report on the Binnaway Sewerage Scheme Funding Submission.2. Postpone the establishment of a community based Reference Group for the Binnaway Sewerage Project until Phase 2 funding is approved.3. Investigate the funding of its share in project Phase 3 'Design and Construct' from community contributions.4. Carry out an assessment of ongoing operational costs during project Phase 2 'Concept Design and Business Case Development'	MWW	10.10.18 – noted, complete
		MWW	10.10.18 – noted, awaiting outcome of funding application
		MWW	10.10.18 – not yet started
		MWW	10.10.18 – will start in project phase 2, awaiting outcome of funding application

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
20 September 2018 104/1819	Item 15 Camp Cypress Sewer Connection Request 104/1819 RESOLVED that Council conduct further investigations into the funding and engineering options for the connection of sewerage to Camp Cypress.	MWW	10.10.18 - ongoing
20 September 2018 105/1819	Item 16 Coonabarabran Emergency Water Supply Project – September 2018 Update 105/1819 RESOLVED that Council: 1. Note the September 2018 Update Report on the Coonabarabran Emergency Water Supply Project.	MWW	10.10.18 – noted, complete
	2. Endorse the expenditure (committed and expended) of \$1,865,662.	MWW	10.10.18 – complete
20 September 2018 111/1819	111/1819 RESOLVED that Council: 3. Authorise the General Manager to accept the offer of funding, when received, for the Drought Communities Programme – Extension and instruct the General Manager to sign the Funding Agreement.	DCCS	8.10.18 – offer of funding has not been received. Projects to be determined and applications to be submitted prior to funding being offered.
20 September 2018 112/1819	112/1819 RESOLVED that Council: 2. Accept the offer of funding for Round Two of the NSW Government Stronger Country Communities Fund and instruct the General Manager to sign the Funding Deed.	DCCS	8.10.18 – funding agreement has not been received. 2.11.18 – funding agreement has now been received.
20 September 2018 117/1819	Item 28 Napier Lane Road Closure and Opening 117/1819 RESOLVED that Council authorises the: 1. Transfer of ownership of closed road Lots 41 and 42, DP753364 to adjoining owners as compensation for opening and dedicating as road Lot 43, DP753364; and 2. Affixing of the Council seal to execute the land transfer.	DTS	8.10.18 – Road closure was gazetted on 28 September 2018. The process of transferring ownership not yet commenced. 5.11.18 – Revised procedure for transferring ownership. Report to November Council meeting.
		DTS	8.10.18 – Road closure was gazetted on the 28 September 2018. The process of transferring ownership not yet commenced. 5.11.18 – Report to November Council meeting.
20 September 2018 118/1819	Item 29 RMS Consultation on Coonabarabran Truck Route 118/1819 RESOLVED that Council accede to the request by NSW Roads & Maritime Services to make a presentation on strategic options for truck access in and around Coonabarabran to Council on 15 November 2018.	DTS	25.09.18 – Presentation noted and added to Agenda for November Council meeting. 5.11.18 – RMS advise they want to postpone their presentation.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
20 September 2018 135/1819	Item 39.2 Three Rivers Regional Retirement Community Information Report 135/1819 RESOLVED that: 1. Subject to the Structural Engineer's Report, Council authorises the General Manager to progress the project, including getting commenced structures to lock up stage and/or carrying out any other action recommended in the Structural Engineer's Report.	DDS	2.10.18 – Report from structural engineer not yet received. Plan of works under preparation by Acting Manager Projects. 24.10.18 – Structural Engineers Report received. 25.10.18 – Report sent to Quantity Survey for estimates. 8.11.18 – Estimates yet to be finalised.
20 September 2018 135/1819	Item 39.2 Three Rivers Regional Retirement Community Information Report 135/1819 RESOLVED that: 2. Council develop a modified proposal to complete the Three Rivers Regional Retirement Community project, within the funding allocated.	DDS	2.10.18 – Proposal under preparation; to be discussed with funding bodies. 24.10.18 – Draft proposal almost complete; awaiting Quantity Surveyors estimates for defective work repairs to be calculated into the modified proposal. 8.11.18 – Draft proposal underway, awaiting estimates.
20 September 2018 137/1819	Baradine Golf Club 137/1819 RESOLVED that: 1. The matter raised by John Farrell in the Public Form on the fees paid by Baradine Golf Club be a mater of great urgency. 2. Council be provided with a report on the matter.		Procedural matter dealt with at Council Meeting 3.10.18 Report being prepared for October Council meeting 3.10.19 24.10.18 – Completed
18 October 2018 142/1819	Item 4 Minutes of Traffic Advisory Committee Meeting – 27 September 2018 142/1819 RESOLVED that: 1. Council accepts the Minutes of the Traffic Advisory Committee Meeting held at Coonabarabran on 27 September 2018. 2. The sign plan for installation of a W1-201 '10km Narrow Winding Road' sign 100m before a G9-41 'Unsuitable for Large Vehicles' sign located 100m south of the Pandoras Pass turnaround be approved. 3. 'No Stopping' signs and line markings be installed 1.8m either side of the Cooinda Village driveways located in Cassilis Street to indicate how close vehicles can park to the access points of the property. 4. Council's Guideline for School Bus Routes and Bus Stops be put on display for public comment subject to the inclusion of an example of a Risk Assessment for School Bus Stops. 5. 'No Stopping' signs be installed either side of the middle driveway located between Jones Panel Beating and the Post Office in Bolaro Street, Dunedoo.	DTS DTS DTS DTS DTS	5.11.18 – Complete 1.11.18 – Signs to be ordered by Council and erected by 16.11.18 1.11.18 – Signs to be ordered by Council and erected. Lines to be marked by 16.11.18. 1.11.18 – The RSO is organising for the guideline to be put on display and will send it out to all bus operators. 1.11.18 – Signs to be ordered and erected by 16.11.18.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018 143/1819	Item 5 Minutes of Coonabarabran Sporting Complex Advisory Committee Meeting – 12 September 2018 143/1819 RESOLVED that Council: 1. Accepts the Minutes of the Coonabarabran Sporting Complex Advisory Committee meeting held at Coonabarabran on 12 September 2018. 2. Investigate the establishment of a children's playground and equipment to be located adjacent the old kiosk at Coonabarabran No 1 Oval. 3. Advise that Sporting Clubs who utilise the Coonabarabran ovals purchase their own defibrillator. 4. Thank project manager David Sturtridge for the high standard of his work in overseeing the construction of the multipurpose courts in Coonabarabran.	DTS	25.10.18 – Completed.
18 October 2018 144/1819	Item 6 Minutes of Baradine Floodplain Management Advisory Committee Meeting – 20 September 2018 144/1819 RESOLVED that: 1. Council accepts the Minutes of the Baradine Floodplain Management Advisory Committee meeting held at Baradine on 20 September 2018. 2. The Baradine Levee design be placed on public display and with an invitation to make submissions on the proposal.	DTS	1.11.18 – Completed
18 October 2018 145/1819	Item 7 Minutes of Economic Development and Tourism Advisory Committee – 24 September 2018 145/1819 RESOLVED that Council: 1. Accepts the minutes of the EDT Committee 24 September 2018. 2. Notes that the actions from the Committee will be dealt with under delegated authority.	DDS	24.10.18 – Completed
18 October 2018 148/1819	Item 10 Notice of Motion – HR Report 148/1819 RESOLVED that effective the November 2018 Ordinary Council Meeting, the Human Resources report be held in Closed Council and include the following in addition to current contents of the report: <ul style="list-style-type: none"> • List of names of WSC employees that have left the organisation since previous report; • List of names of WSC employees employed since previous report. 	DCCS	2.11.18 – Actioned for the November Council meeting. Complete.

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018 151/1819	<p>Item 13 Coonabarabran Emergency Water Supply Project – October 2018 Update 151/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Notes the October 2018 Update Report on the Coonabarabran Emergency Water Supply Project. 	MWW	
	<ol style="list-style-type: none"> 2. Endorse the expenditure to date (committed and expended) of \$1,939,389. 	MWW	
18 October 2018 152/1819	<p>Item 14 Drought Management and Water Demand Management Plans 152/1819 RESOVLED that Council:</p> <ol style="list-style-type: none"> 1. Adopts the draft Drought Management Plan, subject to the following changes as specified in the report: <ol style="list-style-type: none"> i. Include rainfall records as appendix ii. Update bore numbers and locations in Dunedoo, Mendooran, Coolah and Binnaway iii. Include new Coonabarabran bore names and numbers iv. Council authorise for the General Manager to make any minor adjustments provided that the intent of the plans are not changed. 		
	<ol style="list-style-type: none"> 2. In the next review of the Drought Management Plan, considers inclusion of the following: <ol style="list-style-type: none"> i. Water Carting Plan ii. A history of the 2017/2018 drought iii. Streamflow records as available iv. Groundwater information v. A long term drought capital works strategy vi. Add additional information on Timor Dam in current Appendix 3 vii. Formalise water restriction triggers for all other towns except Coonabarabran, independently of Coonabarabran 		
	<ol style="list-style-type: none"> 3. Adopts the draft Water Demand Management Plan, subject to the following changes as specified in the report: <ol style="list-style-type: none"> i. Include replacement requirement of the Baradine Water Treatment Plant clarifier. ii. Update the current Baradine Water Treatment Plant capacity to 1.0 ML/d. iii. Update population numbers to 2016 Census information. 		

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018 153/1819	<p>Item 15 Coolah Hostel Divestment by NSW Health 153/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Advise the Western NSW Local Health District that it does not have an interest in acquiring the Coolah Hostel. 2. Encourage the Western NSW Local Health District to offer the Coolah Hostel to local community group, Coolah Cottages Inc., along the lines of the original proposal when the property was transferred into its ownership, i.e. at \$1.00. 	GM	26.10.18 – letter sent to Western NSW LHD on 19 October 2018. Complete
18 October 2018 154/1819	<p>Item 16 Council Offices Christmas Closure 154/1819 RESOLVED that Council note the closure of Coonabarabran and Coolah administration offices, including Service NSW, from close of business on Friday 21 December 2018, reopening on Wednesday 2 January 2019.</p>	ALL	26.10.18 – Noted (GM) 26.10.18 – Noted (DCCS)
18 October 2018 156/1819	<p>Item 19 Request for Write-Off of Water Charges – Assessment Number 10011088 156/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Write off \$442.80 from Assessment No 10011088 as a one-off reduction. 2. Advise the property owner that no further such write-offs will be made. 	DCCS	2.11.18 – Complete
18 October 2018 157/1819	<p>Item 20 Returns under s449 Local Government Act 1993 Disclosing of Interests of Councillors and Designated Persons 157/1819 RESOLVED that Council:</p> <ol style="list-style-type: none"> 1. Acknowledge the tabling of the disclosures received under section 449 of the <i>Local Government Act 1993</i> (NSW) for the period 1 July 2017 to 30 June 2018 from all designated persons and all Councillors. 2. Reaffirm the following positions as ‘designated persons’: <ul style="list-style-type: none"> • Director Development Services • Director Technical Services • Director Corporate and Community Services • Manager Projects • Manager Road Operations • Manager Regulatory Services • Building Certifier • Town Planner 	GM	26.10.18 – Tabled at October Council meeting. Complete

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018 161/1819	Item 24 Name Change Proposal for Locality of Napier Lane 161/1819 RESOLVED that the locality (suburb) of Napier Lane be changed to Napier.	DTS	6.11.18 – GNB to be notified of Council Resolution in favour and gazettal remaining to do.
18 October 2018 162/1819	Item 25 Rural Road Naming Request – Off Warrumbungles Way, 2.6km South of Newell Highway 162/1819 RESOLVED that, subject to consultation in accordance with guidelines from the Geographical Names Board and no further objections being received, the road that intersects with Warrumbungles Way approximately 2.6km south of the Newell Highway be named Mirii Lane.	DTS	6.11.18 – Objection period over, no further objections. Gazettal to follow.
18 October 2018 164/1819	Item 27 Visitors Information Carpark Acquisition 164/1819 RESOLVED that Council surrender part of the Lot 589 DP721790 as per section 377(1)(h) of the <i>Local Government Act 1993</i> (NSW) to ensure access is maintained to the Coonabarabran Showground as per conditions of consent from the Department of Primary Industries – Lands and an easement is placed on title to reflect the access.	DDS	25.10.18 Surveyor to be engaged to prepare plans showing easement for access to showground. 8.11.18 – Quotes being sought for surveyor to prepare plans.
18 October 2018 173/1819	Item 30.2 Boral Quarry 173/1819 RESOLVED that: 1. Council negotiate with Boral Resources (Country) Pty Ltd a renewal of the current licence agreement for a new period 1 January 2019 to 31 December 2019.	DTS	5.11.18 – A meeting with Boral has been arranged.
	2. The General Manager is authorised to negotiate with Boral Resources (Country) Pty Ltd on both a renewal of the licence agreement and on a potential purchase of the quarry.	DTS	
18 October 2018 175/1819	Item 30.3 Mayoral Minute – Interim General Manager’s Performance Review 175/1819 RESOLVED that: 1. Following the General Manager being offered the opportunity to provide comments, a Performance Review Panel now be formed with membership consisting of the Mayor, Deputy Mayor, Cr Clancy, Cr Doolan, Cr Lewis and Cr Shinton.	EA to GM	26.10.18 – Committee formed. Complete.
	2. Council delegate all tasks necessary for the completion of the Performance Review to the Performance Review Panel.	EA to GM	26.10.18 – complete
	3. The Performance Review Panel members all undertake training in accordance with the Office of Local Government Performance Review Guidelines.	EA to GM	26.10.18 – training to be provided at meeting of 29 November 2018.
	4. The Mayor be delegated authority to finalise all arrangements for the Performance Review Panel to convene and that all Councillors be provided with an opportunity for input and feedback.	EA to GM	26.10.18 – complete

Date of Council Meeting & Resolution No.	Resolution	Responsible Officer	Progress Report
18 October 2018	Item 30.4 Review of Organisation Structure 176/1819 RESOVLED that Council adopt the organisation structure as identified as “Proposed” in the report on the Review of the Organisation Structure.	GM	